

**KENOSHA COUNTY BOARD OF SUPERVISORS**

**COUNTY BOARD CHAMBERS COUNTY ADMINISTRATION BUILDING**

**November 9, 2005**

The **Regular Meeting** was called to order by Chairman Elverman at 7:30 p.m., in the County Board Room located in the Administration Building. Roll call was taken.

Present: Supervisors Elverman, Grady, Rossow, Rose, Kessler, Huff, Wipper, Marrelli, Booth, Carbone, Modory, Faraone, R. Johnson, Michel, O'Day, Singer, L. Johnson, Moore, Molinaro, Wisnefski, Carey-Mielke, Clark, Noble, West, Kerkman, Gorlinski, Smitz, Ekornaas.

Excused: None.

Present: 28. Excused: 0.

**CITIZEN COMMENTS**

Father Don Thimm, Pastor of Saint Anne's Church in Pleasant Prairie. He wanted to speak on behalf of CUSH by thanking the County Board for their past support and hope it will continue.

Sue Schmidt Decker, 1775-19<sup>th</sup> Avenue, spoke on behalf of Woman's Horizons. She hopes that by this time next year we will have a good start on a permanent solution to homelessness in Kenosha.

**COUNTY EXECUTIVE APPOINTMENT**

5. Rich Gossling to serve the remainder of Mr. Earl Hollister's term on the Kenosha County Housing Authority.

Chairman Elverman referred Appointment 5 to Human Services Committee.

**OLD BUSINESS**

**POLICY RESOLUTION 2**

2. From Finance Committee regarding 2006 Kenosha County Budget.

**WHEREAS**, Pursuant to Section 65.90 of the Wisconsin Statutes, Kenosha County is a public body having the power to levy a general property tax and has the responsibility of formulating an annual budget and holding public hearings thereon; and

**WHEREAS**, pursuant to Section 59.17 of the Wisconsin Statutes, the County Executive is charged with the responsibility of annually submitting a proposed budget to the County Board; and

**WHEREAS**, the Executive's budget has been referred to the Finance Committee, and the Finance Committee has met and added its recommendations; and

**WHEREAS**, public notices were issued and public hearings were held in accordance with Wisconsin Statutes, Section 65.90; and

**WHEREAS**, certain accounts, accounting procedures, and fees have been revised in the 2006 budget; and

**WHEREAS**, Section 59.52(6)(c) of the Wisconsin Statutes permits the County Board to direct the County Clerk to sell property on such terms as the County Board approves; and

**WHEREAS**, the Summary of Budgeted Personnel Changes has been incorporated as part of the 2006 budget; and

**WHEREAS**, the Administration Committee and Finance Committee meet jointly on August 8, 2005 and discussed and approved modifications to the Non-Represented Pay Plan for 2006; and

**WHEREAS**, the levy in the 2006 budget was reduced by \$75,000 using defunding; and

**WHEREAS**, as the City and the County merged into a consolidated Health Department in 1992; and

**WHEREAS**, the State of Wisconsin has determined that an error in the determination of equalized value (known as a palpable error) has been made and as a result of the palpable error, the State has ordered under s.74.41 that the County make payments to certain municipalities; and

**WHEREAS**, pursuant to provision of Section 75.22 of the Wisconsin State Statutes the County shall charge back to the local municipalities illegal assessments and cancel the tax certificates; and

**WHEREAS**, certain appropriations in the 2005 and 2006 budget will be encumbered (contractually obligated, but not liquidated) at year end 2005 and 2006; and

**WHEREAS**, from time to time emergency situations occur which result in immediate action by a Department or Division, and

**WHEREAS**, the state law requires that proceeds from debt issuance be recorded in a separate fund; and

**WHEREAS**, certain capital projects and capital outlay funded with bond proceeds are budgeted within Special Revenue or General Funds, however, it is the desire of the County Board to reflect these as capital projects; and

**WHEREAS**, it is projected that there will be unspent funds at year-end 2005; and

**WHEREAS**, the County Board adopted resolution No. 8 in 1998, which phased out the Kemper Center annual subsidy; and

**WHEREAS**, the 2005 Budget appropriated \$1,100,000 for the Safety Building Remodeling to be reviewed by the Building and Grounds and recommendation be brought to the County Board is still under reviewed, and

**WHEREAS**, The 2006 Budget appropriates \$400,000 for Medical Examiner's Office Remodeling and Equipment, and

**WHEREAS**, on April 13, 2004 the County Board appropriated \$250,000 in levy under spending from Human Services and designated these funds for use as a one-time grant to support procurement and/or start-up costs of a community homeless shelter; and

**WHEREAS**, Where as the Joint Services Board has eliminated Joint Services reserves: and

**NOW, THEREFORE, BE IT RESOLVED**, by the Kenosha County Board of Supervisors, that the County Executive's Budget of October 4, 2005, which is attached hereto and incorporated by reference, be adopted as the County Board's Budget as herein amended and a copy of said budget document as certified by the County Clerk as having been brought up for first reading on November 9, 2005 is herewith attached; and

**BE IT FURTHER RESOLVED**, by the Kenosha County Board of Supervisors, that the budget for 2006 be adopted as shown in the Kenosha County Budget Summary which is attached and incorporated as part of this resolution; and

**BE IT FURTHER RESOLVED**, that it is the policy intent, desire, and order of the County Board, that each appropriation unit of the budget's detailed pages for which money has been appropriated be carried out as if adopted by a separate resolution according to the terms and conditions as outlined in the "Establishment Of The Appropriation Unit for the 2006 Budget" which is attached and incorporated by reference; and to the extent necessary to carry out the public intent, the funds hereby appropriated are made available; and that unless provided by law, no monies appropriated for an appropriation unit are to be used for another purpose without prior approval (the Finance Committee is delegated such authority for amounts not to exceed \$1000); and

**BE IT FURTHER RESOLVED**, that all expenditures herein appropriated be and the same are ordered not to exceed the funded monies as detailed in the budget document without prior approval of the County Board; and

**BE IT FURTHER RESOLVED**, that it is the policy of the County Board that the budget is authority for the departments or divisions to act as otherwise provided by law, and that administrative revisions of account identification, but not dollar totals or specific purposes, may take place during the budget year; and

**BE IT FURTHER RESOLVED**, that the sum of \$48,986,846 be apportioned to the city and the various towns and villages of Kenosha County for all purposes and expenses for 2006; and

**BE IT FURTHER RESOLVED**, that the sum of \$1,237,230 be apportioned to the towns and villages of Brighton, Bristol, Genoa City, Paris, Pleasant Prairie, Somers, and Wheatland for the purpose of library expense for 2006; and

**BE IT FURTHER RESOLVED**, that the sum of \$2,321,005 be apportioned to the city and the various towns and villages of Kenosha County for the State Forestry Tax; and

**BE IT FURTHER RESOLVED**, that the County Board does hereby authorize an appropriation to be disbursed to the applicable municipalities in this budget year for palpable errors identified by the State after adoption of this budget.

**BE IT FURTHER RESOLVED**, that \$9,385 be appropriated to account 15130.559100 for the purpose of paying \$1,741.83 to the Village of Twin Lakes and \$7,642.30 to the City of Kenosha, in accordance with State law, as ordered by the State of Wisconsin Department Revenue

**BE IT FURTHER RESOLVED**, that palpable errors in the amount of \$9,385 will be added to the property tax levy for collection in 2006 as allowed by the State of Wisconsin. Therefore, this appropriation will not affect the general fund.

**BE IT FURTHER RESOLVED**, that the various towns and villages and the city within the County be charged for the recovery of the illegal assessments on certain parcels on which tax certificates are to be cancelled in whole or in part as shown in the following schedule; and

TOWN/VILLAGE	DESCRIPTION	YR/TAX	AMOUNT
		None for 2006	

**BE IT FURTHER RESOLVED**, that the proceeds from anticipated debt issuance be listed in the budget for informational purposes only and that the proceeds be recorded in a note/bond issuance proceeds account within the capital projects fund after the debt is approved by the County Board and deposited in the County Treasury; and

**BE IT FURTHER RESOLVED**, for purposes of arbitrage, it is the intent that bond proceeds can be applied to any legally allowable capital expenditures, and

**BE IT FURTHER RESOLVED**, that the added positions, eliminated positions, reclassifications, and In-range salary adjustments, as shown in the Summary of Budgeted Personnel Changes, shall be established with the 2006 budget; and

**BE IT FURTHER RESOLVED**, that Non-Represented employees wage and benefits be modified as follows:

- inactivate the general adjustment formula in section P10.01-2 of the 2005, and
  - apply a two-point-five (2.5%) percent range adjustment to the wage schedule, and
- step increase as provided for in P10.01-3 of the 2005 Plan will be suspended for budget year 2006, and
- non-represented employees will participate in employee health benefits know as the "E" plan. and

**BE IT FURTHER RESOLVED**, that the Health Insurance premium base to be used for purpose of premium contributions (payroll deductions) shall be based upon estimates provided by the County Actuary and shall be as follows for 2006: Single Premium \$7980 Family Premium \$19,152 (monthly premium contribution shall be rounded to the nearest dollar for payroll purposes), and

**BE IT FURTHER RESOLVED**, that during the year, the Administration will review levy funded personnel, contracts, supplies, fixed charges, or capital outlay. If it is determined that the expenditure will not be incurred, the department budget will be decreased, and the de-funded expenditure account will be increased. This will be done until the de-funded expenditure account is increased to zero, and

**BE IT FURTHER RESOLVED**, that the County shall continue the Voluntary Reduction in Work Hour Plan which allows an employee to take up to five unpaid (without pay) days in 2006, and

**BE IT FURTHER RESOLVED**, that during 2006, the County will review the formula established in 1992 that is used to calculate the city contribution for the City Contribution for the Health Department, with the purpose of the review to improve and update the current formula. Any proposed amendment will be submitted to the County Board for approval prior to the 2007 Budget; and

**BE IT FURTHER RESOLVED**, that appropriations within the Emergency Services budget that grant funds are hereby authorized for carryover until such time as the approved grant funds are expended in accord with grant requirements, and that the administration shall be authorized to modify these grant funded appropriations for purposes of capital items for which the County retains possession, and

**BE IT FURTHER RESOLVED**, that the Kenosha County Board of Supervisors does approve an appropriation for the Federally required re-disbursement of the Kenosha County Housing Rehabilitation Revolving loan program funds, and that the disbursements of these funds are to never exceed the amount collected from loan repayments; and

**BE IT FURTHER RESOLVED**, that all unspent funds of the Kenosha Housing Authority Rehabilitation Revolving Loan Program and Wisconsin Community Development Block Grant Housing Program remaining at the end of the year be carried over into the subsequent year to be disbursed or re-disbursed in compliance with all Federal regulations of this program and in compliance with generally accepted accounting principles; and

**BE IT FURTHER RESOLVED**, that the accounts and balances for the Kenosha Housing Authority Rehabilitation Revolving Loan Program and Wisconsin Community Development Block Grant Housing Program will continue to be maintained on Kenosha County's books.

**BE IT FURTHER RESOLVED**, that except in the case of specific action by the County Board, all positions included in the budget which are fully or partially grant funded shall be terminated if the grant is terminated and alternate, non-levy funding is not available; and

**BE IT FURTHER RESOLVED**, that year end encumbrances be approved and that appropriations are hereby authorized as necessary to satisfy the contractual obligations of the County; and

**BE IT FURTHER RESOLVED**, that the carryovers and/or reserves as shown in the budget be used to offset the County levy; and

**BE IT FURTHER RESOLVED**, that reserves and/or carryovers be listed in the budget for informational purposes only, and that these information accounts not be carried on the books as revenue accounts during 2006; and

**BE IT FURTHER RESOLVED**, that appropriations funded with post-mill rate freeze debt shall not be authorized until such time that a related initial resolution is approved by the County Board; and

**BE IT FURTHER RESOLVED**, that appropriations for costs related to the issuance of Bond/Notes shall be authorized when and if bonds/notes are issued to fund capital projects approved in the 2006 budget; and

**BE IT FURTHER RESOLVED**, that departments be allowed to transfer vehicles and equipment between departments as long as Generally Accepted Accounting Principals are followed and such transfers are properly reflected on the County books; and

**BE IT FURTHER RESOLVED**, that all fund balances or equity that are not earmarked or otherwise legally obligated shall be lapsed to the General Fund at such a time as it is determined that cash in these funds are available for appropriation.

**BE IT FURTHER RESOLVED**, that in no case shall any expenditure exceed the legal appropriation as established herein except in the case when the expenditure is issued as the result of an emergency (as defined by Webster's Dictionary) in which case the Oversight Committee and Finance Committee may approve the expenditure as soon as reasonably possible after the emergency has occurred. (This shall not supersede County Ordinance Chapter 5 relative to Emergencies).

**BE IT FURTHER RESOLVED**, that appropriations within Capital Projects Funds and Capital Projects within Proprietary Funds unspent at year end be carried forward to future years to complete the designated project(s) unless prior Appropriation is eliminated as part of Budget or other action of the County Board; and

**BE IT FURTHER RESOLVED**, that resolution No. 8 in 1998, which phased out the Kemper Center's annual funding is hereby suspended for budget year 2006; and

**BE IT FURTHER RESOLVED**, that an amount not to exceed \$100,000 of the \$1,100,000 appropriated in the 2005 Budget for Safety Building Remodeling be used for the purpose of determining building construction and operating costs of relocating certain functions, including but not limited to Sheriff Patrol, 911 Dispatch, Emergency Management, Medical Examiner's Office; and

**BE IT FURTHER RESOLVED**, that the Medical Examiner Remodeling Project (excluding \$16,835 of furniture/movable equipment of the \$400,000

appropriation) be reviewed by the Building and Grounds & Finance Committees and that a final plan be approved by County Board; and

**BE IT FURTHER RESOLVED**, that the Courthouse Security Plan be reviewed by the Building & Grounds and Judiciary & Law Committees and that a final plan be approved by the County Board; and

**BE IT FURTHER RESOLVED**, that the \$250,000 previously appropriated by the County Board for use in supporting the start-up of a community homeless shelter shall carry forward in the 2006 budget and remain available to support this worthy effort through a grant awarded to a shelter operator selected by the Joint Task Force on Homelessness under a new Department of Human Services contract to be approved by the Human Services Committee of the County Board under appropriate release conditions to be determined by that committee; and

**BE IT FURTHER RESOLVED**, that in the event the Joint Task Force on Homelessness is unable to ultimately decide the shelter operator question or unable to ultimately agree on an acceptable shelter location and as a consequence discontinues its work and notifies the County Board that it has disbanded, the \$250,000 appropriated by the County to support the community homeless shelter shall revert back to the County General Fund; and

**BE IT FURTHER RESOLVED**, that funds available within the Human Services Department Fund 200, that otherwise would lapse to the General Fund and are not be used to offset the vacancy adjustment or a health insurance deficit, are hereby authorized for appropriation for the sole purpose of funding shortfalls that might occur within the Division of Aging and/or Division of Disability Services budget to fund Elderly, Mental Health, Day Services, Physically Disabled, and Development Disabled placement costs; and

**BE IT FURTHER RESOLVED**, that the Register of Deeds charge for search fee of Real Estate Records which is used exclusively for records preservation and management be automatically carried over annually; and

**BE IT FURTHER RESOLVED**, the Department of Planning and Development Revolving Pre-Development fund which require review and monitoring by outside experts and which costs are paid for by the developer or operator shall be automatically carried over; and

**BE IT FURTHER RESOLVED**, that legal expenditures associated with insurance may be charged to the Insurance Internal Service Fund, and

**BE IT FURTHER RESOLVED**, that payments to Joint Services be made on the 1<sup>st</sup> of the month instead of the 15<sup>th</sup> and that the County may advance to Joint Services an amount not to exceed \$100,000 for cash flow purposes, and

**BE IT FURTHER RESOLVED**, that funds available to replenish salt and gravel inventory be carried over from year to year to replenish such inventory, and

**BE IT FURTHER RESOLVED**, that when language in the budget resolution or previously adopted board action conflicts with budget action reflected in numbers or accounts within the budget document, that the numbers and accounts shall take precedence, and

**BE IT FURTHER RESOLVED**, that certain fees and charges for services have been reviewed and modified to reflect increased costs to the County and have been included in the budget, and

**BE IT FURTHER RESOLVED**, that the property tax levy be allocated by fund on the books of Kenosha County.

Submitted by:

FINANCE COMMITTEE

Robert Carbone

Terry Rose

Mark Wisnefski

Anita Faraone

Mark Modory

It was moved by Supervisor Carbone to adopt Policy Resolution 2. Seconded by Supervisor Rose.

Motion carried unanimously.

NEW BUSINESS

Ordinance - first reading, two required.

**ORDINANCE 23**

23. From Judiciary & Law Committee regarding Creating Section 3.6451 of the Municipal Code of Kenosha County "Retention of Records - Joint Services Board".

CLAIMS

18. Walter Kreuser - cracked windshield from county dump truck.

Chairman Elverman referred Claim 18 to Corporation Counsel.

It was moved by Supervisor Wisnefski to adjourn. Seconded by Supervisor Smitz.  
Motion carried.

Meeting adjourned at 8:15 P.M.

Prepared by: Pam Young  
Chief Deputy

Submitted by: Edna R. Highland  
County Clerk