

**MINUTES OF MEETING OF JUDICIARY & LAW ENFORCEMENT COMMITTEE
JANUARY 14, 2004
KCAB 2ND FLOOR COUNTY BOARD COMMITTEE ROOM**

Members Present: Jim Huff, Joe Montemurro, Anita Faraone, Terry Rose, Brenda Carey-Mielke

Others Present: David Beth, Charles Smith, Nancy Otis, Rebecca Mentink, Ben Schliesman, Mike Williams

Meeting Called to Order: 7:00 p.m. by Chairman Jim Huff.

Citizen Comments: None

Supervisor Comments: None

Chairman Comments: None

Minutes Read: November 18, 2003

Motion by: Faraone **Seconded by:** Carey-Mielke **Approved:** unanimously

Resolution from the Office of the District Attorney:

1) Budget Modification to Transfer Funds Within 2003 District Attorney Line Item Budget

Motion by: Rose **Seconded by:** Carey-Mielke **Approved:** unanimously

Resolution is to transfer \$7,500 from Witness Fees Account to Books & Manuals and Mileage & Travel to cover overdrafts. Becky Mentink explained that several books needed to be replaced in October and November. New staff required new training resulting also in additional mileage payments. Supr. Huff asked what books were replaced. Mentink responded Statutes, Research, and Search & Seizure material. Supr. Montemurro asked if this was reviewed in the fall of 2003 to avoid overspending in 2004 and if they would spend less in 2004. Mentink said that statute books are not replaced every year and full Statutes were needed for new employees in 2003. They are continually looking more to the Internet. A review was completed before preparing the 2004 budget.

Resolution from Emergency Management:

1) FY03 Exercise Funding Grant

Motion by: Montemurro **Seconded by:** Faraone **Approved:** unanimously

Ben Schliesman reported that Emergency Management has been awarded an Office of Justice Programs Exercise Funding Grant totaling \$33,089.82 from the State of Wisconsin Division of Emergency Management. The grant will be used to hire a consultant to design, coordinate and conduct 1 or 2 exercises, and to pay for materials, supplies, and expendable equipment for these exercises, and possibly may be used for overtime personnel costs associated with exercise participants. The exercises will be conducted in FY04 and may extend into FY05. No tax levy is required. Kenosha was granted the 4th or 5th highest amount in the state. Huff asked who decides how many exercises will be performed. Schliesman responded that the Kenosha Co. Terrorism Exercise Planning Committee, which includes representatives from the Sheriff's Dept., Police Dept. and Fire Dept., decides.

Resolutions from the Kenosha County Sheriff's Department:

1) Homeland Security Regional Emergency Response Team Funding

Motion by: Faraone **Seconded by:** Carey-Mielke **Approved:** unanimously

Sheriff Beth presented this resolution to accept \$53,474 through the State of WI, Office of Justice Assistance, Homeland Security Funding program. Grant is effective 1/1/04 and must be expended by 10/31/04. Supr. Huff asked for details of what the money would be used for. Nancy Otis explained that the \$13,992 Building/Equipment Maint. is for maintenance on a "Bomb Robot" that was purchased with money from a previous grant; the \$28,100 Machinery/Equip. is for a trailer-mounted incinerator that will destroy incendiaries. Sheriff explained that \$7,108 Officer's Equipment is primarily for hazmat suits, and \$4,274 is for Staff Development. Chief Deputy Smith added that Wisconsin has only six bomb teams and that we are reimbursed when the team goes out. The "Bomb Robot" is sent in lieu of a person. Supr. Rose asked if we have the robot yet. Chief Deputy said no, we should have it soon. When there is a demand at places such as the Milwaukee Airport, we go.

2) Jail Literacy Project Funding

Motion by: Carey-Mielke **Seconded by:** Rose **Approved:** unanimously

This resolution is to accept \$25,000 from the State of Wisconsin, Office of Justice Assistance through their Jail Literacy Project funding program. The project period is from 1/1/04 through 12/31/04. The goal of this program is to reduce recidivism by providing primary literacy services to incarcerated individuals as well as support secondary education services such as job search skills. The 10% match will be met with in-kind costs provided by Gateway Technical College staff hours through a contract for services currently funded by the Sheriff's Dept. Any remaining funds at the end of the year will be carried over to the following year. Sheriff Beth introduced Mike Williams, the program manager for the Sheriff's Dept., with a commendation for the many programs he has initiated and supervises. He and Nancy Otis prepared the grant application. Williams reported that GED and/or HSED (High School Equivalency) preparation and testing will be provided. They will identify inmates with low skills to participate. Rose asked who will receive the money. Williams responded \$9,000 to Chaplaincy; \$9,000 to Gateway, and the remainder to Reformation Church Inc. where inmates will be sent after release. Rose asked if these programs are practiced now. Williams said that GED & HSED help is currently being provided. Rose asked if the programs will be expanded. This depends on Gateway, however, Williams estimates that approximately 5 may be added. Primarily this grant will offset the budget. Rose asked how many are currently in the program. Williams said the number fluctuates, as few as 6 and as many as 20 in the past. Carey-Mielke asked if a certain length of sentencing time will be targeted and how many have gotten their GED. Williams responded that it takes about 60 days to move through the program and at least 40 have gotten GED's within the past three years. Chief Deputy added that Williams is responsible for building the programs to these levels.

3) Double Bunking Staffing Agreement – Pre-Trial Facility

Motion by: Carey-Mielke **Seconded by:** Faraone **Approved:** unanimously

This resolution proposes that 50 out of 90 general assignment single bed hard cells at the Pre-Trial Facility are to be double bunked, increasing the capacity to 140 beds. At this time, it does not appear that an increase in permanent personnel is needed. Sheriff Beth said that the money for the project was already approved in 2003, this is notification that no new staff is needed.

4) Authorized Position Reduction of Lieutenant/Authorized Position Increase of Deputy

Motion by: Faraone **Seconded by:** Carey-Mielke **Approved:** unanimously

This resolution is to eliminate 1 FTE position of Lieutenant, leaving 8 authorized FTE's of Lieutenant, and increase FTE's of Deputy by one, from 64 to 65. This does not increase the overall authorized FTE's for the Sheriff's Dept. in 2004. The Lieutenant position opening is due to the loss of Lt. Copen. Sheriff Beth said this would result in a savings and increase patrol. Rose asked who is doing Lt. Copen's job now. Sheriff responded that Lt. Schlecht is at the Detention Center. Supr. Montemurro asked if the deputy would be hired new. Sheriff said yes.

Any other business allowed by law: None

Meeting adjourned: At 7:35 p.m. on motion by Carey-Mielke, seconded by Faraone.

Committee members accompanied Sheriff Beth and Chief Deputy Smith to the Pre-Trial Facility for a tour.

Respectfully submitted,

Donna L. DeBree