

MINUTES OF MEETING OF JUDICIARY & LAW ENFORCEMENT COMMITTEE
October 10, 2007
KCAB 2ND FLOOR COUNTY BOARD COMMITTEE ROOM

Members Present: William Michel II, Joseph Clark, Bob Haas, David Arrington, Ruth Booth

Others Present: Anita Faraone, Sheriff David Beth, Chief Deputy Charles Smith, Capt. Larry Apker, Capt. Gary Preston, Nancy Otis, Pam Brumback, Mary Beier, Judge Mary Wagner-Malloy, Judge David Bastianelli, Judge Michael Wilk, Rebecca Matoska-Mentink, Bethany Lofgren, Ben Schliesman, Kathy Kemen

Meeting Called to Order: 6:20 p.m. by Chairman William Michel II

Citizen Comments: None

Supervisor Comments: None

Chairman Comments: Supr. Michel reported that he attended the Wisconsin Association Conference. After listening to two economists, one of his major concerns is the state of crisis Wisconsin is in. It is understandable why Wisconsin does not have a budget yet. Wisconsin is not doing very well; there are major budget concerns. There are to be statewide meetings presented by the Wisconsin Counties Association with one in Kenosha he believes December 4. When he has more information he will pass it on to County Supervisors. The meeting will present concerns the County should have. Supervisor Michel advised attending the meeting.

Minutes Read for Approval: January 30, 2007 and March 8, 2007

Supr. Clark stated that he did not want these minutes approved because concerns he voiced at least at the January 30th meeting were not included in the minutes. He would like to review the tapes. Donna DeBree would contact the author of the minutes about this request. After Michel received no objection to postponing voting on these minutes, they will be addressed at a subsequent meeting.

Minutes Read for Approval: August 14, 2007:

Motion by: Clark

Seconded by: Haas

Approved: unanimously

Acceptance of the Clerk of Courts 2008 Budget as Amended:

Motion by: Clark

Seconded by: Booth

Approved: unanimously

Rebecca Matoska-Mentink presented the budget for the first time as the Clerk of Courts. She reported that the Courts have reduced the tax levy by \$289,000. This is primarily due to a proposal in the Governor's Budget that is included in this proposal. The State budget is not yet passed, however, there is a State increase of the amount of support that they return to the counties for operating the court system. Included in her budget is an increase of one position, a legal secretary. Legal secretaries report to the judges in the courtroom. Currently there are 12 legal secretaries with one being a floater to cover all branches during vacations, sicknesses, etc. That one person cannot adequately cover all the branches and courtroom processing necessary is so detailed that they need someone dedicated to the position. She also requested that the manager of fiscal services be

converted from a part-time to a full-time position. She reported that over the past nine months this person has been there over 40 hours/week.

An increase of \$50,000 in the revenue part of her budget is for County Ordinance Fines. This is based on a total submitted by the Sheriff's Dept. with their Traffic Interdiction Unit (TIU) and the District Attorney's proposal to increase the number of ordinances they will be issuing through a number of different programs. Her concern is that if those two departments do not produce these fines to collect, she will not be able to meet this portion of the budget. Michel asked if there was any documentation to justify these numbers. Matoska-Mentink said that Finance provided these numbers based on information they received from the two departments. Michel asked if programs proposed have been introduced to judges and/or individuals in the courthouse. He wants to be sure these are programs that will be implemented so this Committee is not approached at a later date for additional funding. Matoska-Mentink reported that the TIU is a matter of when the unit can be implemented. Michel said that the Sheriff's Dept. budget has not yet been approved allowing the additional officers for the TIU. Matoska-Mentink said that if this unit were not approved, as well as the Governor's budget not approved, that her budget would need to be adjusted. Michel said they have no control over the Governor's budget, however, do over the KSD and Clerk's Office.

Supr. Haas commented that the last time the unit was out there generating revenue there were union issues and controversy over how revenue was distributed resulting in the disbandment of the unit. Matoska-Mentink said that she believes there was a lack of communication between departments during the last attempt and that there is now better communication among the Sheriff, Commissioner for Traffic Court, and Clerks. Based on the resources, and the way the Commissioner runs that courtroom, extra staffing should not be needed or could be covered with budgeted overtime or a temporary salary. Haas said he heard there was a point when so many tickets were written that they were crowding the court system. Michel said that the former Clerk of Courts, Gail Gentz, was concerned about the formula that calculated the work and distribution of collections. Matoska-Mentink said that this is ongoing and was reviewed by Finance as well. They indicated that to make this program successful the Clerk of Courts would have to give up 1% of the revenue as well as modifying the District Attorney's budget. Michel said he wanted assurance that if this unit is implemented the Clerk will not be back claiming they do not have enough staff. Matoska-Mentink replied that based on information supplied she believes they will be able to absorb this effect. She was told that the unit might not be in force until August. They will collect whatever is given. Haas said he does not care about the dickering as to where the funds come from, the revenue ends up in the general fund. Departments try to make themselves look good at budget time.

Michel said that the District Attorney is looking at other programs that would dismiss Ordinance Violations. You can't count on something that is not there. Matoska-Mentink does not want a negative effect on her collections department because they do not have the funds to collect. Judge Wagner-Malloy commented that this is an ethical issue and that the courts are not collection agencies. They cannot do anything if the Sheriff can not ticket enough. They can only process what gets filed and adjudicated as fines. The Courts are not supposed to be a budget-filling department. The Clerk collects the fine and it is up to the County Board how the funds are to be distributed. Judge Bastianelli said that he has advocated for County Ordinances in lieu of State charges so the County gets the revenue. Haas said that he writes under an Ordinance instead of a State charge for revenue reasons and because the District Attorney may kick it back and/or bring it under a misdemeanor.

Supr. Clark asked why the Office Associate position would be changed to a Senior Office Associate. Matoska-Mentink replied that this was already facilitated through the grievance procedure. Clark asked why doctor fees decreased. Bethany Lofgren replied that orders for evaluations were reduced because this is a line item from and to which funds can be moved within the department. She said she does expect to spend \$10,000 more than budgeted. Clark said that this is a problem not to budget for amounts expected to spend. Clark asked what the \$8,660 under

machinery & equipment was for. Matoska-Mentink replied for a recording device and a microfiche reader. Clark asked why there was an increase in equipment lease rental. Lofgren responded that this is for new leases for copiers that were outdated. Clark asked about the increase in County Ordinance Fine revenue relating to the TIU. Matoska-Mentink said that when Finance gave her the revenue figure they also took into account a memo from the District Attorney indicating there was going to be a Pre-Trial Diversion and Deferred Prosecution Program that would modify some state traffic ordinances to forfeitures. Clark does not like that the budget is balanced based on saying that we are going to write more traffic tickets. Clark asked why revenue for court fees was decreased. Lofgren explained that there was a drastic increase last year so this is more conservative. Clark asked if the Guardian ad Litem grant is tied into the Court Support grant where they are shifting dollars from one program to another. Matoska-Mentink said yes and that this is subject to the approval of the Governor's budget. Clark said he would like a report on this at the Finance meeting. Matoska-Mentink said she has not heard any indication that this may be cut, it is a question of how they will fund it. Michael asked if this is granted by percentage. Matoska-Mentink replied no, by the number of branches. Clark said that it is the responsibility of this committee to make adjustments felt necessary before budgets are presented to Finance. He is inclined to lower the number on Ordinance fines, however, he doesn't have the facts that Finance based these numbers on. He will bring this up at the Finance meeting.

Haas said it is hard to know what should be proposed without the Sheriff going first so the Committee knows what the Sheriff wants and collects.

Clark made the following motion:

Line Item 527300 (Doctor Fees) be amended to \$107,000; a \$10,000 increase

Line Item 44520 (County Ordinance Fines) be decreased from \$183,480 to \$153,480

Offset of \$40,000 for these lines to go against the levy

Motion by: Clark

Seconded by: Haas

Approved: unanimously

Acceptance of Juvenile Intake 2008 Budget:

Motion by: Clark

Seconded by: Arrington

Approved: unanimously

Mary Beier presented the budget. She distributed a handout detailing budget changes with explanations. The overall request is for \$1,267,840, which is an increase of \$32,649 or 2.64% over the 2007 adopted budget. The most significant change comes from the Other Professional Services category with an increase of \$25,464. This is the direct result of a contracted increase of the daily rate for juvenile detention beds at the Racine Juvenile Detention Facility. We are currently paying \$127/day for 18 beds and the new rate is \$130.50/day for 18 beds. This equates to a \$63/day increase. Haas asked how many juveniles are currently being housed. Beier responded that the average has been a little lower, about 10/day.

Beier reported that the second most significant increase of \$8,845 is under the Personnel Appropriation Unit. This is the result of wage and benefit changes.

There are also three other lines that have small increases of between \$60 and \$175. These are for Telecommunications, Pager Service, and Office Machine & Equipment Maintenance.

Finally there is a \$2,000 projected increase in revenue for child support collections from parents who have had a child housed at Racine Juvenile Detention. Haas asked for further explanation of this. Beier explained that parents are charged up to 17% of their income. Child Support does an assessment. Some pay up front, others are collected through garnishments. Haas asked who does the work to collect this. Beier replied Child Support.

Clark asked if Beier had any ideas on how money could be saved in her department. Beier responded none, she runs a tight ship with a bare-bones budget.

Acceptance of Emergency Management 2008 Budget:

Motion by: Clark **Seconded by:** Haas **Approved:** unanimously

Ben Schliesman presented the budget. He distributed a handout indicating each line item with an increase or decrease. Schliesman reported that his tax levy amount decreased by 10.2% over last year. Personnel increased by \$5,166 based on figures provided by Finance. Other Professional Services decreased by \$15,000 due to a grant increase and services no longer needed by Hoppe & Orendorff. There are now fewer grants so Emergency Management is back to doing grants themselves. Utilities need to be paid on all outdoor sirens; this was decreased by \$350. Information Systems told them to decrease the Telecommunications line by \$1,500. Motor Vehicle Maintenance was increased by \$50 because the vehicle and communications trailer is another year older. Office Mach./Equip increased by \$135 due to increased cost of copier maintenance. Office supplies increased because they are printing more things for the public and printer-ink supply costs, paper, etc. are higher. Mileage & travel and Gas/Oil/etc. increased due to higher gas prices and mileage. Insurance on building was increased \$282 per Finance.

Purchased Services Administration was increased by \$3,000. We have a contract with the City of Kenosha Fire Dept. to be a countywide hazmat team. That went into effect in 1988 for \$12,500. They have not had an increase since 1988. The City said they wanted a 100% increase in 2008. The County Executive said no, that they would do this in increments. He agreed to an increase of \$3,000 per year. Haas asked if Salem would get billed by the City of Kenosha if they needed hazmat response. Schliesman replied no, we pay the City for countywide response. Emergency Management will go after the spiller to recover costs. There is no charge to municipalities. Hazmat Equipment went down \$4,000 because \$4,000 more is going to Emergency Management in 2008 for computer hardware/software. This will be used for laptops. We will not get this next year. Computer Hardware/Software increased by \$6,000 (\$4,000 from Hazmat Equipment and \$2,000 from Line Item 530050). Machinery & Equipment decreased by \$80,000 because this was a Capital Project in 2007 to install two new Outdoor Warning Sirens.

Regarding revenues, there was an increase in grants. Line 443700 (Emergency Government Reimbursement) can be used to offset salaries and benefits and went up by \$5,280. Line 443720 (Hazardous Materials) allowed an extra \$500 to write plans for all businesses with hazardous materials. There was an increase of the HMEP Grant of \$10,000 for Newspaper Insert on Preparedness.

Clark asked if Schliesman was aware of any areas that he could save money. Schliesman responded that he is not aware of any. By year-end it is hard to make it. Finance and Information Systems set many figures. Clark asked if figures supplied by other departments are appropriate. Schliesman replied yes. Michel asked about the \$30,000 training reimbursement. Schliesman explained that this is for several exercises and preparedness information that are covered 100%. Haas said that the gas/oil increase seemed low and asked if the increase would be sufficient. Schliesman responded that there are only two staff that use the vehicle and they expect this to be enough.

Clark commented about issues regarding publishing information and the Labor Paper being alleged as the paper of record for the County. He suggested speaking with Corporation Counsel about publishing.

Acceptance of District Attorney 2008 Budget as Amended:

Motion by: Clark **Seconded by:** Arrington **Approved:** unanimously

Kathy Kemen presented the budget. She passed on District Attorney Robert Zapf's apology for not being able to attend because he was out of state due to a death in the family. Kemen distributed a handout detailing changes in revenues and expenses with explanations. Kemen said the most significant change relates to the DA Investigator position being eliminated by the Sheriff's

Dept. That reduced both revenue and personnel expense by about \$23,000. Those funds were shifted to the Sheriff's Dept. for 2008. The overall levy increase for the DA is at 1.8%.

Haas asked that if KSD implements the TIU, would the DA's Office be able to handle the resulting work. Kemen explained that she is new at the office and that they are currently reviewing the impact. She believes at this point they will be OK. Michel asked about the Staff Development line 543340 going up \$8,000 and the reference to "cover State Bar dues." He commented that these are State employees, not County employees. Kemen responded that she believes the DA proposed this partially as an incentive for the attorneys because of the inequities in their state program. This is something that was paid for by the County in the past and is currently being paid for the Corporation Counsel attorneys. Michel rebutted that Corporation Counsel attorneys are County employees. Michel asked if any other counties, and which ones, in Wisconsin pay the dues for their district attorneys. Kemen replied that she knows of: Brown, Rock, Manitowoc, Bayfield, Chippewa, Marathon, Lincoln, Door, Green Lake, Outagamie, Kewaunee, Walworth, Vilas, Langlade, Barron, Ashland, Douglas and Portage. She does not know if counties not included in this list actually do not. These are mandatory dues.

Haas asked if going from State charges to misdemeanor charges (DA PreTrial Diversion Prosecution Program) would help the DA. Kemen replied that she believes Zapf would like the office to utilize more county ordinances for first time offenders, such as possession of marijuana; charges that really wouldn't warrant criminal charges.

Clark made the following motion:

Reduce Staff Development Line by \$7,500 to \$9,000 with the Adjustment Going to the Levy.

Motion by: Clark

Seconded by: Haas

Approved: unanimously

Acceptance of Kenosha County Sheriff's Department 2008 Budget:

Motion by: Clark

Seconded by: Arrington

Approved: unanimously

Sheriff David Beth, Chief Deputy Charles Smith, Capt. Larry Apker, Capt. Gary Preston, Nancy Otis, and Pam Brumback attended the meeting to present the budget. Sheriff Beth reported that they began planning the 2008 budget looking at a 2.5% increase in their levy allocation. After months of working with Finance and Administration he presents a budget with a 1.25% levy increase over 2007. This minimal increase is primarily due to increased numbers of federal inmates; increase in Patrol enforcement activities through the new Traffic Interdiction Unit (TIU); reassignment of Detective staff to assist in the Drug Unit; and funding for their capital spending plan. For 2008 they've estimated their average housing of federal inmates at 218/day. This is an increase of 50/day over the estimated level in 2007 and is the result of opening up the 118 bed housing unit in Spring 2008. This does not come without increased costs of operation including their proposal to add eight additional staff to Detention Operations and increases in food, housekeeping, and other direct costs. They propose to add four Detention Officers, two Admission/Release staff, and three Deputy Sheriff staff. The proposal for this project should net a surplus of \$236,030. This surplus is rolled into the Sheriff's budget to further reduce the levy impact.

They have requested to maintain the positions formerly assigned to the Special Investigative Unit that lost its funding in Fall of 2007. They would reassign three detectives and upon retirement of the first detective expected in 2008, would re-class that position to a Deputy Sheriff. The re-assignment of the SIU staff also includes an Office Associate position to be maintained in their clerical support. This position would be reduced from a Senior Office Associate position to an Office Associate saving about \$2,300. The reassignment of these detectives and clerical position would primarily be levy funded. Investigative tasks of the DA Investigator position coming from the DA budget will be assigned to the detectives. They will be able to fund a portion of these reassignments with a combination of non-levy funding through Drug Unit Program income and WI DOJ Byne Grant

adding revenue to the Sheriff's Budget of 34,549. They proposed adding three Deputy Sheriff positions to man the TIU. The unit would primarily be assigned to major roads to help control traffic. They expect the unit to be functional in late fall of 2008. They are projecting an increase of \$125,000 in revenue from this unit. Start-up costs include personnel, officers' equipment, and two additional squads. For 2008 the levy impact for this unit will be \$105,669. They anticipate the unit to be self-supporting come subsequent years as a result of the potential revenue.

To summarize, they proposed to add 13.75 full-time equivalent positions in the 2008 budget. About half of the funding for these will come from non-levy dollars (443,195).

Michel asked regarding the sergeants, if the 12th sergeant was the one appointed to transport so there would actually not be an additional one. Sheriff responded yes. Michel asked if ten DSO's are needed to open the new area. Sheriff replied yes. Michel asked for confirmation that with this budget KSD will not come back in three to four months to ask for more personnel; that this is the final number. Sheriff said this is the final number for 2008.

Haas asked how much is spent on patrol overtime. Would increased staff reduce forced overtime? Sheriff explained that this is what they are trying to do. For the past four years there were few losses, now they have many retirements and losses. Three more positions were assigned to conveyance. There are twelve retirements anticipated next year. The TIU will be needed to cover overtime. There should only be one month at the most that the number on the road will be less than it is now.

Michel asked about the projected revenue increase of \$100,000 for county ordinance fines. Should KSD be able to recover this with the TIU? Sheriff said they should be. Michel asked how they could count on a number with no history. Sheriff explained that they have done this before. Michel said that the unit would also have to respond to calls occasionally. Haas said that he does not believe the Sheriff's Dept. will have a problem generating the revenue; he sees many offenses. Michel said that with the citations some revenue goes to other departments, is this your percentage? Sheriff replied yes. In April, sixteen people will be in school or with other deputies. Michel asked when the TIU would be in affect. Sheriff said late fall, about October. Michel questioned if \$120,000 of revenue is expected in three months. Sheriff said yes. Chief Deputy added that regular squads are still writing citations; this is an enhancement. They also now have the TRAC system instead of handwriting citations. Deputies were averaging 8-10 citations/day/officer with just writing for 80 m.p.h and over. Michel said that many times violators pulled over for speeding are found to be in violation of other offenses such as marijuana and in bargaining some charges are dismissed. Chief Deputy said this is a conservative estimate based on knowledge and history. Haas has no doubts KSD can meet goals.

Clark asked why the TIU was disbanded last time. Sheriff explained that the deputies were chosen based on whom they thought would be most productive. Deputies wanted comp time for this. What they are going to do now is add three people. Another issue was that a court officer was taking citations home and all they had at that time were paper citations. They now have electronic citations that print in the squad. The citations have to be practically perfect for them to print. There is little review and the clerk ships them to the Court. Haas asked if this unit would be permanent and not disbanded due to union or other issues. Sheriff said he couldn't guarantee permanent. He expects the unit to be very effective. They can also be assigned to other areas that need extra patrol besides I-94. Clark commented that if these positions were kept separate, and at later date there were not enough offenses to make the unit productive, these specific positions could be eliminated and not absorbed elsewhere. Sheriff said that the growth in the county is tremendous along with the correlative increase of calls. He can not picture a diminished need. The TIU will also get them through what is expected to be a very difficult time next year with retirements.

Clark asked the Sheriff to go through a reconciliation of personnel for 2008. Sheriff said there are three detectives now that did SIU and Drug Unit. They gave up the DA Agent and are using these funds to finance part of a detective. They will put one of these detectives into the Drug Unit. This

would increase the Drug Unit from three detectives to four. They will be creating a Computer Crimes Unit for one of these detectives. After retirement, one of these detectives will roll back to a deputy. They are adding three deputies for conveyance. There are two shifts in Conveyance. Three deputies are being called TIU even though the unit will not be in effect until late in the year. Four Direct Supervision Officers (DSO's) will be hired for KCDC beginning in April. Some will be staggered in throughout the year. Two hires will be Booking Clerks. One clerical person will be added; an Office Associate from a Senior Office Associate. Clark said this is basically a wash from one to another. Nancy Otis said yes. Otis explained that if you look at detention officers, you'd see the number from 2007 go from 76 to 86. Seven of these are DSO's and three are Correction Officers. Four DSO's will be added in April 2008. Sheriff said some confusion comes in because they are not all starting at the beginning of the year. Clark said, so actually eleven were approved in 2007 with ten additional in 2008. Otis said that these are positions. What she budgets are FTE's as to when they start. If they aren't going to work all year she hasn't budgeted them all year. Clark asked how many positions are we adding? Otis replied sixteen new positions starting at different times of the year. Clark asked what happens next year when we have 218 and can't go to 258; he is concerned about a devastating impact. Sheriff said that it will come to a point that something will happen. Michel said the department is dependent on federal inmate income. Sheriff said the entire County is depending on KSD to have federal inmates. If this revenue source dries up the entire County will have to re-think what happens.

Clark asked how these additions would impact the morale of current employees. Sheriff said that before he came into office some deputies basically never went home. Overtime has gone down. For four years there were very few losses and minimal resulting overtime. Now there is too much overtime. They are trying to address this by bringing on more staff. Haas commented that deputies are so burned-out and/or tired from long shifts and required court appearances that there may be a liability issue. Tensions are high. Michel asked if the Deputy Sheriffs Association is in agreement with these additions. Sheriff said they do seem quite happy with this. Chief Deputy added that there are days when staff work 16-hour shifts. Every 4 or 5 years we go through a cycle of losing people. We are one of the best departments with equipment, wages and benefits. 6 or 7 years ago we were down 22 positions and got through it. When there is no overtime, deputies often work part-time jobs. This will continue to happen regardless of who is Sheriff. Clark said if we're authorizing positions, he doesn't like reporting such as .6 because the position will be filled for eight months. Why aren't we showing this as an on-record position with a vacancy adjustment for this year? It makes it very hard for next year because you are going to have how many more positions and what happened. Otis said this is the policy for budgeting positions because you are always linking it with dollars. If somebody works 2,096 hours next year that is a full-time position. If they work a partial year they will only be in the levy a partial year. Otis said this is procedure for all county departments. If they want them in the budget the first of the year they are full-time. Clark asked that by the Finance meeting there be a specific report on when and who is coming on in 2008 and what staff would look like in 2009 with the 2008 additions. Michel commented that the total salaries should be less with the new hires because they will make less than retirees were. Sheriff said it does help a little, however, we still pay retirement and health insurance for retired employees.

Haas asked how much has been spent for overtime this year and how much a deputy costs. Otis said about \$560,000 overtime for patrol and that a deputy costs about \$90,000. Haas asked if it would be feasible that hiring two deputies would cut overtime in half. Sheriff said that about \$80,000 of the \$560,000 overtime is Country Thunder. Then, including money spent from grants this is brought down to about \$400,000. They are trying to address this with bringing on the TIU. KSD will not have motorcycles next year due to injuries and Worker's Compensation over the past five years. If it weren't for injuries and retirements there would be no need for overtime. Michel said retirements would be high in 2008 because of changes in the medical benefits. Sheriff said yes, they

expect 12 by the end of 2008. Clark asked if any resignations have been received yet. Sheriff replied only verbal. Chief Deputy added that most overtime comes from Detentions and this is already coming down. Many recent hires are close to being on their own. They are not seeing so many losses of employees in the Detentions area. The 24 hours of mandatory in-service per year is covered by overtime.

Clark said that the amount overspent in 2007 for overtime would be saved by federal inmate revenue. This option will not be available in 2008 because the federal numbers are maximized. Sheriff said money to fund overtime is also taken from vacancies under regular time. Clark asked if the 1.4 million for 2008 overtime would be attainable. Otis said she should be able to keep this within budget by applying regular salaries and some other areas such as medical not used during vacancies. Clark and Sheriff expressed further concerns about the potential for failure should the federal inmate revenue end, or even when it plateaus, and there will be no other source of revenue. Sheriff said that the tax levy increase has been kept to about 1.25% for the past 5 years. He suggested raising this to 3% this year to start a transition, however, he was told not to because Human Services needed money.

Michel asked if the revenue generated from Country Thunder is included in the County Ordinances and Fines line. Sheriff said yes. Michel asked if this is the line that would be affected if the District Attorney follows through with a Diversion Program. Otis replied yes.

Clark said that the Sheriff has the responsibility for public safety and will not question what is needed for public safety. He is happy that the budget comes in with a 1.25% increase, however, his overall concern is the County's "train-wreck" approach to this. He would like the clarification of personnel so he can understand where the additions are coming from.

Arrington said he can only imagine what the Sheriff goes through attempting to manage the operation in terms of personnel (retirements, resignations, etc.) and unusual circumstances. He greatly respects the Sheriff for doing a great job maintaining public safety and keeping the best interests of our community in mind. He appreciates the work put into preparing the budget.

Transfer of Sheriff Vehicle to Parks Department:

Nancy Otis reported that the Parks Dept. is in dire need to replace a vehicle that is not working very well. They asked us (KSD) if we had anything they could use. We do have a Tahoe that would go to auction with an expected value of \$8,000. They will fund this by money they receive from auctioning their vehicle and other revenue from unspent areas of their capital. Clark made a motion to accept the report; it was seconded by Haas; and approved unanimously.

Any Other Business Allowed by Law: None

Meeting Adjourned: 8:50 p.m on motion by Clark, seconded by Booth.

Respectfully Submitted,

Donna L. DeBree