

COUNTY EXECUTIVE

ACTIVITIES

The County Executive is the Chief Executive Officer of the county and operates under powers granted by state legislature and the state constitution. Those powers are listed in Chapter 59 of the state statutes and include the authority to “coordinate and direct by executive order” the administrative and management functions of the county government not expressly assigned to another elected officer of the county.

The County elects the Kenosha County Executive at large in the spring general election. The executive serves a four-year term.

The County Executive appoints and supervises county department heads that serve at the discretion of the Executive. The Executive also appoints the members to all the boards and commissions not directly elected. Those department heads and members of boards and commissions so appointed are subject to confirmation by the County Board.

The Executive prepares the annual county budget for submission to the County Board for its review and action. This budget presentation occurs in late September or early October of each year.

The Executive is required to provide an annual report to the Board outlining the state of the county. This presentation usually occurs during the first quarter of the year. In addition, the Executive routinely submits other communications to the Board. The County Executive must either approve or veto any action taken by the County Board by ordinance or resolution. Those ordinances or resolutions are presented to the Executive who may either sign, veto or allow passage by not signing the ordinance or resolution. Any item that is vetoed must be returned to the County Board with a veto message. The County Board may override the veto with a 2/3 vote.

The County Executive Administrative Assistant is a Registered Lobbyist who lobbies federal and state officials on issues of interest to Kenosha County.

DEPT/DIV: OFFICE OF THE COUNTY EXECUTIVE

	(1) 2003 Actual	(2) 2004 Adopted Budget	(3) 2004 Budget Adopted & Modified 6/30	(4) 2004 Actual as of 6/30	(5) 2004 Projected at 12/31	(6) 2005 Proposed Operating and Capital Budget
Personnel	281,966	250,456	250,456	115,254	250,456	246,902
Contractual	14,194	15,900	15,900	6,993	15,900	51,200
Supplies	11,837	15,050	15,050	6,539	15,050	14,350
Fixed Charges	1,050	3,052	3,052	1,757	3,052	2,681
Grants/Contributions	39,909	39,900	39,900	14,400	39,900	39,900
Total Expenses for Business Unit	348,956	324,358	324,358	144,943	324,358	355,033
Total Revenue for Business Unit	0	0	0	0	0	(35,000)
Total Levy for Business Unit	348,956	324,358			324,358	320,033

DEPT/DIV: OFFICE OF THE COUNTY EXECUTIVE

BUSINESS UNIT: OFFICE OF THE COUNTY EXECUTIVE
FUND: 100 BUSINESS UNIT #: 13100

Account Description:	OBJ:	(1) 2003 Actual	(2) 2004 Adopted Budget	(3) 2004 Budget Adopted - Modified 6/30	(4) 2004 Actual as of 6/30	(5) 2004 Projected at 12/31	(6) 2005 Proposed Operating and Capital Budget
SALARIES	511100	185,461	191,779	191,779	90,794	191,779	194,025
FICA	515100	14,063	14,671	14,671	6,779	14,671	14,843
RETIREMENT	515200	49,080	10,951	10,951	4,272	10,951	11,329
MEDICAL INSURANCE	515400	32,699	31,536	31,536	12,922	31,536	25,248
LIFE INSURANCE	515500	294	1,166	1,166	134	1,166	1,185
WORKERS COMP.	515600	369	353	353	353	353	272
Appropriations Unit Personnel		281,966	250,456	250,456	115,254	250,456	246,902
OTHER PROFESSIONAL SVCS.	521900	12,988	15,000	15,000	6,681	15,000	50,000
TELECOMMUNICATIONS	522500	365	500	500	244	500	800
OFFICE MACH/EQUIP MTNCE.	524200	841	400	400	68	400	400
Appropriations Unit Contractual		14,194	15,900	15,900	6,993	15,900	51,200
OFFICE SUPPLIES	531200	3,382	5,000	5,000	701	5,000	4,500
PRINTING/DUPLICATION	531300	102	500	500	13	500	300
BOOKS & MANUALS	532300	1,135	1,050	1,050	707	1,050	1,050
LOBBYING EXPENSE	533450	4,446	4,500	4,500	3,520	4,500	4,500
MILEAGE & TRAVEL	533900	0	500	500	162	500	500
STAFF DEVELOPMENT	543340	2,772	3,500	3,500	1,436	3,500	3,500
Appropriations Unit Supplies		11,837	15,050	15,050	6,539	15,050	14,350
PUBLIC LIABILITY INS.	551300	1,050	1,052	1,052	1,052	1,052	1,181
EQUIP. LEASE/RENTAL	553300	0	2,000	2,000	705	2,000	1,500
Appropriations Unit Fixed Charges		1,050	3,052	3,052	1,757	3,052	2,681
Total Expense for Business Unit		309,047	284,458	284,458	130,543	284,458	315,133

BUSINESS UNIT: COUNTY PROMOTIONAL FUND
FUND: 100 BUSINESS UNIT #: 14920

Account Description:	OBJ:	(1) 2003 Actual	(2) 2004 Adopted Budget	(3) 2004 Budget Adopted Modified 6/30	(4) 2004 Actual as of 6/30	(5) 2004 Projected at 12/31	(6) 2005 Proposed Operating and Capital Budget
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SPECIAL SERVICES AWARD	573100	4,376	3,500	3,500	0	3,500	3,500
LABORFEST	573310	0	500	500	500	500	500
LIBERTY FEST	573320	500	500	500	500	500	500
CIVIC VETERANS PARADE	573350	12,500	12,500	12,500	12,500	12,500	12,500
FIREWORKS	573360	12,000	12,000	12,000	0	12,000	12,000
CONSERVATION CONGRESS	574250	533	900	900	900	900	900
COUNTY FAIR	574310	10,000	10,000	10,000	0	10,000	10,000
Appropriations Unit	Grants/Contributions	39,909	39,900	39,900	14,400	39,900	39,900
Total Expense for Business Unit		39,909	39,900	39,900	14,400	39,900	39,900

BUSINESS UNIT:	REVENUE: OFFICE OF THE COUNTY EXECUTIVE
FUND: 100	BUSINESS UNIT #: 13100

Account Description:	OBJ:	(1) 2003 Actual	(2) 2004 Adopted Budget	(3) 2004 Budget Adopted Modified 6/30	(4) 2004 Actual as of 6/30	(5) 2004 Projected at 12/31	(6) 2005 Proposed Operating and Capital Budget
RESERVES	449990	0	0	0	0	0	35,000
Appropriations Unit	Revenue	0	0	0	0	0	35,000
Total Funding for Business Unit		0	0	0	0	0	35,000

Total Expenses for Business Unit	348,956	324,358	324,358	144,943	324,358	355,033
Total Revenue for Business Unit	0	0	0	0	0	(35,000)
Total Levy for Business Unit	348,956	324,358			324,358	320,033

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OFFICE OF CORPORATION COUNSEL

ACTIVITIES

This department provides legal advice, and support to elected officials, appointed officers, department heads, division heads and employees of Kenosha County. It provides legal representation in liability claims made against the county and prosecutes claims and ordinance violations brought on behalf of Kenosha County. It provides counsel in labor relations activities while assisting in the development of constructive labor/management relationships. The department handles all Chapter 51 commitments and all Chapter 880/55 guardianships for long-term protective placements.

GOALS AND OBJECTIVES

- To guide Kenosha County's executive and legislative branches of government toward lawful enactment, to defend the public treasury and reputation of public offices when threatened with litigation, and to seek redress from the courts when persons or entities invade the rights allowed to Kenosha County.
- Research and draft county ordinances and resolutions.
- Issue formal and informal legal opinions.
- Update and maintain the Municipal Code of Kenosha County and the Kenosha County Policy and Rules Manual.
- Handle major real estate transactions.
- Continue representation in all mental health/protective services cases.
- Assist in labor contract proposals, negotiations, arbitration, mediations and grievances.

CORPORATION COUNSEL

DIVISION	POSITION TITLE	CLASS TYPE	2001	2002	2003	2004	2005
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CORPORATION COUNSEL	NR-L	1.00	1.00	1.00	1.00	1.00	1.00
FIRST ASSISTANT CORP. COUNSEL	NR-J	1.00	1.00	1.00	1.00	1.00	1.00
SENIOR ASSISTANT CORP. COUNSEL	NR-H	1.10	1.80	1.80	1.80	1.80	1.80
ASSISTANT CORPORATION COUNSEL	NR-D	1.00	0.00	0.00	0.00	0.00	0.00
LEGAL ASSISTANT	NR-B	1.00	1.00	1.00	1.00	1.00	1.00
EXECUTIVE SECRETARY	NR-B	1.00	1.00	1.00	1.00	1.00	1.00

DEPARTMENT TOTAL		6.10	5.80	5.80	5.80	5.80	5.80
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DEPT/DIV: OFFICE OF THE CORPORATION COUNSEL

	(1) 2003 Actual	(2) 2004 Adopted Budget	(3) 2004 Budget Adopted & Modified 6/30	(4) 2004 Actual as of 6/30	(5) 2004 Projected at 12/31	(6) 2005 Proposed Operating and Capital Budget
Personnel	654,421	588,588	588,588	304,191	588,588	623,521
Contractual	34,204	40,475	40,475	9,873	40,060	40,975
Supplies	19,133	30,879	30,879	12,177	30,900	29,700
Fixed Charges	1,756	1,759	1,759	1,759	1,756	1,975
Outlay	17,059	0	12,851	0	0	0
Total Expenses for Business Unit	726,573	661,701	674,552	328,000	661,304	696,171
Total Revenue for Business Unit	(1,296)	(4,000)	(4,000)	(1,743)	(2,000)	(3,000)
Total Levy for Business Unit	725,277	657,701			659,304	693,171

DEPT/DIV: OFFICE OF THE CORPORATION COUNSEL

BUSINESS UNIT: CORPORATION COUNSEL
FUND: 100 BUSINESS UNIT #: 16400

Account Description:	OBJ:	(1) 2003 Actual	(2) 2004 Adopted Budget	(3) 2004 Budget Adopted _ Modified 6/30	(4) 2004 Actual as of 6/30	(5) 2004 Projected at 12/31	(6) 2005 Proposed Operating and Capital Budget
SALARIES	511100	410,890	420,756	420,756	210,378	420,756	438,967
FICA	515100	32,136	32,188	32,188	16,851	32,188	33,581
RETIREMENT	515200	125,714	41,235	41,235	21,743	41,235	44,775
MEDICAL INSURANCE	515400	83,258	91,454	91,454	53,611	91,454	103,356
LIFE INSURANCE	515500	1,674	2,231	2,231	884	2,231	2,274
WORKERS COMP.	515600	749	724	724	724	724	568
Appropriations Unit Personnel		654,421	588,588	588,588	304,191	588,588	623,521
LEGAL FEES	521200	30,404	35,000	35,000	6,592	35,000	35,000
TRIAL COST	521230	2,094	3,000	3,000	2,401	3,000	3,000
TELECOMMUNICATIONS	522500	131	0	0	372	0	500
PAGER SERVICE	522510	53	75	75	27	60	75
OFFICE MACH/EQUIP MTNCE.	524200	1,272	2,400	2,400	481	2,000	2,400
FURN/FURNISHING REPAIR	524300	250	0	0	0	0	0
Appropriations Unit Contractual		34,204	40,475	40,475	9,873	40,060	40,975
MACHY/EQUIP >100<5000	530050	0	1,179	1,179	0	0	0
OFFICE SUPPLIES	531200	2,233	2,700	2,700	1,386	3,000	2,700
PRINTING/DUPLICATION	531300	1,309	1,200	1,200	996	1,100	1,200
SUBSCRIPTIONS	532200	3,795	6,000	6,000	2,909	6,000	5,000
BOOKS & MANUALS	532300	8,685	11,000	11,000	6,042	12,000	12,000
MILEAGE & TRAVEL	533900	1,368	1,800	1,800	494	1,800	1,800
STAFF DEVELOPMENT	543340	1,743	7,000	7,000	350	7,000	7,000
Appropriations Unit Supplies		19,133	30,879	30,879	12,177	30,900	29,700
PUBLIC LIABILITY INS.	551300	1,756	1,759	1,759	1,759	1,756	1,975
Appropriations Unit Fixed Charges		1,756	1,759	1,759	1,759	1,756	1,975
Total Expense for Business Unit		709,514	661,701	661,701	328,000	661,304	696,171

BUSINESS UNIT:	CORPORATION COUNSEL
FUND: 411	BUSINESS UNIT #: 16480

Account Description:	OBJ:	(1) 2003 Actual	(2) 2004 Adopted Budget	(3) 2004 Budget Adopted Modified 6/30	(4) 2004 Actual as of 6/30	(5) 2004 Projected at 12/31	(6) 2005 Proposed Operating and Capital Budget
FURN/FIXTURES >5000	580010	7,410	0	0	0	0	0
MACHY/EQUIP >5000	580050	9,649	0	12,851	0	0	0
Appropriations Unit Outlay		17,059	0	12,851	0	0	0
Total Expense for Business Unit		17,059	0	12,851	0	0	0

BUSINESS UNIT:	REVENUE: CORPORATION COUNSEL
FUND: 100	BUSINESS UNIT #: 16400

Account Description:	OBJ:	(1) 2003 Actual	(2) 2004 Adopted Budget	(3) 2004 Budget Adopted Modified 6/30	(4) 2004 Actual as of 6/30	(5) 2004 Projected at 12/31	(6) 2005 Proposed Operating and Capital Budget
REVENUE JOINT SERVICES	445780	1,296	4,000	4,000	1,743	2,000	3,000
Appropriations Unit Revenue		1,296	4,000	4,000	1,743	2,000	3,000
Total Funding for Business Unit		1,296	4,000	4,000	1,743	2,000	3,000

Total Expenses for Business Unit	726,573	661,701	674,552	328,000	661,304	696,171
Total Revenue for Business Unit	(1,296)	(4,000)	(4,000)	(1,743)	(2,000)	(3,000)
Total Levy for Business Unit	725,277	657,701			659,304	693,171

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MEDICAL EXAMINER

ACTIVITIES

The mission of the Office of the Medical Examiner is to promote and maintain the highest professional standards in the field of death investigation. The Office of the Medical Examiner is charged with investigating and determining the cause, circumstances and manner in each case of sudden, unexpected or unusual death. Authority is granted to the Office of the Medical Examiner under Wisconsin State Statute Section 979.01.

GOALS AND OBJECTIVES

- Coordinate with other public health and safety organizations and entities to reduce the incidence of preventable deaths.
- To ensure that investigations are carried out in an expeditious and professional manner, while maintaining the highest level of sensitivity and compassion to the surviving loved ones during their time of grief.
- Participate as part of the governmental response team for emergency management services.

MEDICAL EXAMINER

DIVISION	POSITION TITLE	CLASS TYPE	2001	2002	2003	2004	2005
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MEDICAL EXAMINER	NR	0.29	0.29	0.29	0.29	0.87
CHIEF DEPUTY EXAM./AUTOPSY ASSIST.	NR-F	1.00	1.00	1.00	1.00	1.00
DEPUTY EXAMINER	NR-D	1.00	1.00	1.00	1.00	0.00
OFFICE MANAGER	NR-B	0.00	0.00	0.00	0.00	1.00
DEPUTY EXAMINER	PT-TIME	0.37	0.37	0.38	0.38	0.96

DIVISION TOTAL		2.66	2.66	2.67	2.67	3.83
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DEPT/DIV: OFFICE OF THE MEDICAL EXAMINER

	(1) 2003 Actual	(2) 2004 Adopted Budget	(3) 2004 Budget Adopted & Modified 6/30	(4) 2004 Actual as of 6/30	(5) 2004 Projected at 12/31	(6) 2005 Proposed Operating and Capital Budget
Personnel	302,549	267,571	267,571	176,066	267,571	334,137
Contractual	60,572	35,650	35,650	24,736	35,650	72,520
Supplies	16,276	18,695	18,695	9,217	18,695	23,525
Fixed Charges	5,364	5,435	5,435	3,251	5,435	3,939
Outlay	0	0	0	0	0	5,300
Total Expenses for Business Unit	384,761	327,351	327,351	213,270	327,351	439,421
Total Revenue for Business Unit	(41,352)	(45,800)	(45,800)	(29,763)	(45,800)	(128,200)
Total Levy for Business Unit	343,409	281,551			281,551	311,221

DEPT/DIV: OFFICE OF THE MEDICAL EXAMINER

BUSINESS UNIT: OFFICE OF THE MEDICAL EXAMINER
FUND: 100 BUSINESS UNIT #: 12700

Account Description:	OBJ:	(1) 2003 Actual	(2) 2004 Adopted Budget	(3) 2004 Budget Adopted _ Modified 6/30	(4) 2004 Actual as of 6/30	(5) 2004 Projected at 12/31	(6) 2005 Proposed Operating and Capital Budget
SALARIES	511100	188,848	191,390	191,390	129,824	191,390	246,076
FICA	515100	15,771	14,641	14,641	10,766	14,641	18,825
RETIREMENT	515200	58,511	18,755	18,755	10,068	18,755	22,346
MEDICAL INSURANCE	515400	34,694	38,112	38,112	20,918	38,112	43,068
LIFE INSURANCE	515500	269	324	324	141	324	351
WORKERS COMP.	515600	4,456	4,349	4,349	4,349	4,349	3,471
Appropriations Unit Personnel		302,549	267,571	267,571	176,066	267,571	334,137
OTHER PROFESSIONAL SVCS.	521900	35,235	17,000	17,000	8,838	17,000	41,200
TELECOMMUNICATIONS	522500	4,229	2,700	2,700	2,422	2,700	5,400
PAGER SERVICE	522510	648	450	450	325	450	720
MOTOR VEHICLE MTNCE.	524100	1,910	500	500	151	500	3,000
OFFICE MACH/EQUIP MTNCE.	524200	0	0	0	0	0	1,200
PATHOLOGY FEES	525200	18,550	15,000	15,000	13,000	15,000	21,000
Appropriations Unit Contractual		60,572	35,650	35,650	24,736	35,650	72,520
MACHY/EQUIP >100<5000	530050	616	1,245	1,245	1,043	1,245	2,425
OFFICE SUPPLIES	531200	975	1,000	1,000	1,030	1,000	3,600
MILEAGE & TRAVEL	533900	0	150	150	0	150	500
OTHER OPERATING SUPPLIES	534900	8,079	8,800	8,800	3,618	8,800	11,000
GAS/OIL/ETC	535100	1,541	1,500	1,500	787	1,500	0
STAFF DEVELOPMENT	543340	5,065	6,000	6,000	2,739	6,000	6,000
Appropriations Unit Supplies		16,276	18,695	18,695	9,217	18,695	23,525
INSURANCE ON BUILDINGS	551100	260	330	330	260	330	353
PUBLIC LIABILITY INS.	551300	877	878	878	878	878	986
EQUIP. LEASE/RENTAL	553300	4,227	4,227	4,227	2,113	4,227	2,600
Appropriations Unit Fixed Charges		5,364	5,435	5,435	3,251	5,435	3,939
MACHY/EQUIP >5000	580050	0	0	0	0	0	5,300
Appropriations Unit Outlay		0	0	0	0	0	5,300
Total Expense for Business Unit		384,761	327,351	327,351	213,270	327,351	439,421

BUSINESS UNIT:	REVENUE: OFFICE OF THE MEDICAL EXAMINER
FUND: 100	BUSINESS UNIT #: 12700

Account Description:	OBJ:	(1) 2003 Actual	(2) 2004 Adopted Budget	(3) 2004 Budget Adopted Modified 6/30	(4) 2004 Actual as of 6/30	(5) 2004 Projected at 12/31	(6) 2005 Proposed Operating and Capital Budget
MEDICAL EXAMINER FEES	442450	41,352	45,800	45,800	29,763	45,800	128,200
Appropriations Unit	Revenue	41,352	45,800	45,800	29,763	45,800	128,200
Total Funding for Business Unit		41,352	45,800	45,800	29,763	45,800	128,200
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Total Expenses for Business Unit		384,761	327,351	327,351	213,270	327,351	439,421
Total Revenue for Business Unit		(41,352)	(45,800)	(45,800)	(29,763)	(45,800)	(128,200)
Total Levy for Business Unit		343,409	281,551			281,551	311,221
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2005 CAPITAL OUTLAY

**PROPOSED
OUTLAY
BUDGET**

DEPARTMENT	FUND	BUS. UNIT	OBJ.	ITEM/DESCRIPTION	QNTY	
DHS - Medical Examiner	100	12700	580050	Freezer		\$5,300
				Levy funded outlay		----- \$5,300 -----