

## Affidavit and Order to Continue Child Support

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These forms are used to inform the court, the other party, and the State (if a party) that you are requesting to continue child support following the 18<sup>th</sup> birthday of the **youngest or only child** who will still be enrolled in high school or will still be pursuing an accredited course of instruction leading to a high school diploma or its equivalent. **If you do not complete this form, current support for the child will end on the date of the child's 18th birthday. This request does NOT require that you or the other party appear in court.**

If you need to change or end child support, use the **Packet to Change Child Support, Maintenance, or Family Support**.

You are encouraged to seek legal assistance to verify that these forms are the most appropriate for your situation, as the Court's staff cannot give legal advice.

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Procedural Checklist

Forms and Instructions for the following:

- Order to Continue Child Support
  - Affidavit to Continue Child Support
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### Procedural Checklist

1.  Complete the **Affidavit to Continue Child Support** and the **Order to Continue Child Support**.
2.  Send copies of the forms, and any supporting documents, to the other party, and to the Kenosha County Child Support Division (if the State is a party to the action) at 8600 Sheridan Rd, Kenosha, WI 53143.
3.  Complete and make three (3) copies of the **Order and Affidavit to Continue Child Support** forms and two self-addressed stamped envelopes (one addressed to you and one addressed to the other party). If the State is a party, include one additional copy and one unstamped envelope addressed to the Kenosha County Child Support Agency, 8600 Sheridan Rd, Kenosha, WI 53143.
4.  Take or mail the documents and envelopes to the Family Court Office (Courthouse Room 109) to have them filed.
5.  The court will review the documents and either:

approve and send each party a copy of the signed **Order to Continue Child Support** (if you provided the self-addressed stamped envelopes) It will become part of the official court record and the child support will continue accordingly.

or

not approve and will return the **Order to Continue Child Support** to you.

## Forms

<b>Affidavit to Continue Child Support:</b>	This form is used to explain your request to continue child support past the child's 18 <sup>th</sup> birthday.
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- Complete the caption (top portion) of the **Affidavit to Continue Child Support** the same way it appears in your original Divorce or Paternity papers.
  - Mark an **X** in the box to indicate if this matter is in relation to a Marriage or a Paternity. If Paternity, write the initials of the child.
  - Write the first name, middle initial, and last names of the parties in the same order in which it appears in your original Divorce or Paternity papers.
  - Call the Child Support Division at (262) 697-4500 to determine if the State of Wisconsin is a party to this case. Mark only one box with an **X** to report if the State is a party to the case or not.
  - Write in your case number.
- You are the party making the request. Write your name on the first line.
- Paragraph 1:** Indicate with an **X** which party you are in the action.
- Paragraph 2:** Write the file date of the court order or judgment that requires the current child support payment to be made and indicate which party was ordered to pay the support. Also write in the amount that was ordered to be paid, along with how often (frequency) the support was ordered to be paid. (example: week, month, every other week, etc).
- Paragraph 3:** Write the date on which the last minor child turns 18 years of age.
- Paragraph 6:** Write the date on which the last minor child is expected to graduate from high school or its equivalent. You must attach proof of the child's enrollment. Please note: According to law, child support cannot continue beyond the date of child's 19<sup>th</sup> birthday even if he/she is still seeking a high school diploma or its equivalent.
- Paragraph 7:** You are required to provide a copy of these documents to all other parties to the action. Please mark an **X** in the box to inform the court you have done so.
- Signature:** Do not sign this Affidavit until you are in the presence of a Notary Public. **You must bring a photo ID.**

<b>Order to Continue Child Support:</b>	This form is a proposed order for the court's approval of your request to continue child support past the child's 18 <sup>th</sup> birthday.
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1.  Complete the caption (top portion) of the **Order to Continue Child Support** the same way you completed it in the **Affidavit**.
2.  Leave the remainder of the form blank.